

AGENDA

Meeting: SOUTH WEST WILTSHIRE AREA BOARD

Place: Grove Buildings, Mere

Date: Wednesday 1 February 2017

Time: 6.30 pm

Including the Parishes of Alvediston, Ansty, Barford St. Martin, Berwick St John, Berwick St Leonard, Bishopstone, Bowerchalke, Broad Chalke, Burcombe Without, Chicklade, Chilmark, Compton Chamberlayne, Dinton, Donhead St Andrew, Donhead St Mary, East Knoyle, Ebbesbourne Wake, Fonthill Bishop, Fonthill Gifford, Fovant, Hindon, Kilmington, Mere, Netherhampton, Quidhampton, Sedgehill and Semley, South Newton, Stourton with Gasper, Stratford Toney, Sutton Mandeville, Swallowcliffe, Teffont, Tisbury, Tollard Royal, West Knoyle, West Tisbury, Wilton and Zeals.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Networking opportunities will be available from 6:00pm.

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email lisa.moore@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Tony Deane (Vice Chairman)
Cllr Peter Edge (Chairman)
Cllr Jose Green
Cllr George Jeans
Cllr Bridget Wayman

Tisbury
Wilton and Lower Wylde Valley
Fovant and Chalke Valley
Mere
Nadder and East Knoyle

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Items to be considered	Time
<p>1 Welcome and Introductions</p>	6.30pm
<p>2 Apologies for Absence</p>	
<p>3 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>4 Minutes (<i>Pages 1 - 10</i>)</p> <p>To confirm as a correct record and sign the minutes of the previous meeting held on Wednesday 7 December 2016.</p> <p>To note any matters arising from the minutes of the last meeting.</p>	6.45pm
<p>5 Chairman's Announcements</p> <ul style="list-style-type: none"> • Change to date of next meeting – 8 March 2017 	
<p>6 Warm and Safe Wiltshire</p> <p>To receive a presentation from Phillip Morris on fuel poverty and the ways residents can be supported to live better in their homes.</p> <p>More information is available at: www.warmandsafewiltshire.org.uk</p>	7.00pm
<p>7 Area Board community events and activities in 2017</p> <p>An overview from the Community Engagement Manager of events and activities in Wiltshire.</p>	
<p>8 Partner and Community Updates (<i>Pages 11 - 24</i>)</p> <p>To receive any verbal updates from Partners and Community Groups present, including:</p> <ul style="list-style-type: none"> • Police – Neighbourhood Teams • Fire & Rescue <p>To note the following written updates and information links:</p> <p>a) Healthwatch Wiltshire</p>	7.10pm

- b) PCC Precept Consultation
- c) Clinical Commissioning Group
- d) Wilton Town Team Minutes
- e) Wiltshire Council Consultations
<http://www.wiltshire.gov.uk/council/consultations.htm>

Note: Speakers are reminded that they each have a 3 minutes slot, unless they have previously discussed alternative arrangements with the Community Area Manager.

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|----|--|--------|
| 9 | <p>Local Youth Network (LYN)</p> <p>An update from Area Board Lead member for Young People; Cllr Wayman.</p> | 7.35pm |
| 10 | <p>Health and Wellbeing Group (Pages 25 - 30)</p> <p>To note the minutes of the last H&W Group meeting held on 14 December 2016.</p> <p>The Board is asked to consider the recommendations arising from the last meeting and to adopt the Terms of Reference, as detailed in the attached reports.</p> | 7.40pm |
| 11 | <p>South West Wiltshire Community Safety Partnership</p> <p>The Area Board is proposing to set up a new sub group called the South West Wiltshire Community Safety Partnership.</p> <p>To receive information on the scope of this group and how its work would be taken forward.</p> | 7.50pm |
| 12 | <p>Nadder Centre Update (Pages 31 - 42)</p> <p>To receive an update from the Chairman and to consider the recommendations to support two projects, as detailed in the attached reports.</p> <p>A copy of the notes from the last Nadder Centre Board meeting held on 16 January 2017 are also attached to the agenda.</p> | 8.00pm |

13 **Area Board Funding** (Pages 43 - 48)

8.10pm

Community Area Grants

The Board members will consider 3 applications for funding from the Community Area Grants Scheme:

Applicant	Amount requested
Applicant: Fovant Village Hall Management Committee Project Title: Fovant Village Hall new kitchen View full application	£2829.50
Applicant: Mere Footpath Group Project Title: Mere Footpath group - equipment View full application	£370.33
Applicant: Mere PCC Project Title: St Michaels church toilets View full application	£1000.00

Area Board Projects

The Board members will consider the funding proposals for the following projects as detailed in the attached reports:

- Fingerpost Funding – Tisbury PC £530
- Youth and Community Transport – Wilton Wheels £3,000
- Community Communications – Berwick St John PC £620

14 **Close**

8.30pm

The next meeting of the Board is on Wednesday 8 March 2017, at 6.30pm

Future Meeting Dates 2017

Wednesday's at 6.30pm
(refreshments from 6.00pm)

8 March – Nadder Centre, Tisbury
31 May – Broadchalke Sports Hall
26 July – Nadder Centre, Tisbury
11 October – venue tbc
6 December – Nadder Centre, Tisbury

MINUTES

Meeting: SOUTH WEST WILTSHIRE AREA BOARD
Place: Nadder Centre, Tisbury
Date: 7 December 2016
Start Time: 6.30 pm
Finish Time: 9.25 pm

Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706612 or (e-mail)
lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Tony Deane (Chairman), Cllr Peter Edge, Cllr Jose Green, Cllr George Jeans and Cllr Bridget Wayman (Vice Chairman)

Wiltshire Council Officers

Steve Harris – Community Engagement Manager
Kevin Fielding – Democratic Services Officer

Town and Parish Councillors

Donhead St Mary Parish Council – E Beer
Fovant Parish Council – N Jones, P Fairbrother & W Holmes
Kilminster & Stourton Parish Council – D Heard & D Barton
Mere Parish Council – B Norris
Quidhampton Parish Council – K Taylor
Sedgehill and Semley Parish Council – G Purdue
Tisbury Parish Council – J Amos & F Corp
Wilton Town Council – P Matthews
Zeals Parish Council – D Corbin

Partners

Wiltshire Police - Inspectors Pete Sparrow & James Brain
Dorset & Wiltshire Fire and Rescue Service – Jason Moncrieff
Alzheimer's Society – M Plimsoll

Total in attendance: 31



<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the Nadder Centre.</p>
2	<p><u>Apologies for Absence</u></p> <p>There were no apologies for absence.</p>
3	<p><u>Declarations of Interest</u></p> <p>There were no declarations of Interest.</p>
4	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on the 5 October 2016 were agreed a correct record and signed by the Chairman with the following amendment:</p> <p>Agenda item: 8 Community Policing</p> <p><i>Cllr Jose Green had organised a meeting in the Chalke Valley, where it was explained that there was a lot of gambling with media. Mobile phone coverage was not reliable in the rural areas. Was that exercise you referred to as a result of that meeting? <u>Answer:</u> It was not arranged as a direct result of that meeting, the Rural Crime team had regular meetings set up for Wiltshire and Dorset. <u>Answer:</u> Yes there was an issue with poor mobile signals especially in the Chalke Valley, the Police could not deal with lack of broadband or mobile services, so urge you to report issues to the Community Beat officer.</i></p>
5	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <p>Shaftesbury & District Task Force – that volunteers were needed to form a working group to research the infrastructure requirements of Shaftesbury and the surrounding area.</p> <p>The Great British Spring Clean – that tools and rubbish sacks would be provided for parishes who wished to partake.</p>
6	<p><u>Current Consultations</u></p> <p>There were none.</p>
7	<p><u>South West Wiltshire Highways Information update</u></p>

	<p>Parvis Khansari - Associate Director Highways & Transport, Wiltshire Council gave an update including the road resurfacing carried out during the first two years of the 'Local Highways Investment Fund 2014 – 2020', and other information of local interest.</p> <p>Points made included:</p> <p>Maintenance of National Roads Network</p> <ul style="list-style-type: none"> • That the UK had a road based economy. • A Legacy of underinvestment in recent decades with £12bn backlog of maintenance. • That the UK was Ranked 29 in the world for quality of roads. • That Wiltshire Council contractors were working to catch up on signage and white lining issues. <p>Highway conditions and technical surveys</p> <ul style="list-style-type: none"> • Roads deteriorate in condition because of various factors, including traffic volumes, ground conditions, and weather and drainage issues. • Technical surveys of the condition of the highway network are carried out annually and the information is used to help prioritise schemes. • The surveys include the use of a vehicle equipped with lasers and cameras to record road surface condition. <p>A303 Highways works</p> <ul style="list-style-type: none"> • That this significant highways project now in the legislation, work expected to commence by March 2012, with road open by 2014. • Consultation January – March 2017, with consultation events being held in Salisbury and Mere. <p>It was agreed that Wiltshire Council, Highways Department would provide the South West Wiltshire Area Board with bi-monthly update reports re target works for the community area.</p> <p>The Chairman thanked Parvis Khansari for his presentation and for attending the meeting.</p>
8	<u>Police and Fire & Rescue Service updates</u>

Community Policing Team Inspector James Brain and Sector Inspector Pete Sparrow presented the written Wiltshire Police update.

Points made included:

- There has been only one Burglary in the past month, where a chainsaw and a hedge trimmer were stolen from an outbuilding in Donhead St Mary.
- The current NTG priority is Speeding in Hinton Fovant. Patrols have been made in the area and the local PCSO Vicky Huntly is looking to arrange an enforcement operation being overseen by Community Coordinator Charly Chilton.
- Thefts from vehicles in rural locations - Local Police officers and PCSO's are carrying out daytime and early evening patrols of rural car parks and parking areas in response to a recent increase in 'Beauty Spot' thefts from vehicles.
- Thieves are smashing windows of parked cars (usually parked by owners whilst out walking/ dog walking) and stealing items left in cars. There have also been thefts in car parks of rural village halls where visitors have parked cars whilst attending events. Recent hotspots include Dinton, Teffont and Ebbesbourne Wake.
- Patrols to target Rural crime and Poaching - Patrols by Police officers and PCSO's to target both daytime and night poaching at identified hotspots. PCSO CLARK organised recent Operation with support of Dorset police and will continue to share intelligence cross border.
- Community Messaging – please sign up to use this excellent service.
- The PCSOs were taking on greater responsibility under the new policing model.

It was agreed that Police representatives would try and attend all Area Board meetings, but due to operational commitments they could not attend all Parish Council meetings. That Area Board members and Parish Council representatives would meet up with local Police coordinators to ensure that local contacts remained. (Community Engagement Manager to facilitate these meetings).

The Chairman thanked Inspectors Brain and Sparrow for their updates and for attending the Area Board meeting.

	<p>Dorset and Wiltshire Fire & Rescue Service</p> <p>District Commander Jason Moncrieff advised that the service continued to recruit volunteer fire fighters for day time cover.</p> <p>The Chairman thanked District Command Moncrieff for his update and for attending the Area Board meeting.</p>
9	<p><u>South West Wiltshire 'Our Community Matters' event</u></p> <p>Steve Harris, Community Engagement Manager presented a written report to the Area Board which highlighted the outcomes from Joint Strategic Assessment Event held on 16 November 2016 at the Nadder Centre in Tisbury.</p> <p>Decision</p> <ul style="list-style-type: none"> • That the Area Board notes the written report. • That the Area Board adopts the priorities identified by the 'Our Community Matters' event and works to facilitate local action to tackle those priorities. • That the Area Board requests the Local Youth Network, the Health and Wellbeing Group and the Community Area Transport Group (and any other local task groups established by the Board) to adopt and take forward the priorities identified in the relevant theme areas. • That the Area Board requests the Community Engagement Manager to work with key partners, agencies and community groups to coordinate action around the priorities identified. • That the Board considers whether it wishes to champion a particular theme or priority and to earmark funding to promote, initiate and support community-led action around the selected priorities. • That the Board considers appointing a lead member to champion any priority (priorities) adopted. • That reports are submitted to the Board on progress made to address the priorities to ensure that positive outcomes are delivered and that this be made a regular item on future Board meetings. <p>The Community Engagement Manager Area Board thanked everybody who gave their time to participate in the event.</p> <p>The Chairman thanked Community Engagement Manager for his report.</p>

10	<p><u>Partner and Community Updates</u></p> <p>The following written updates attached to the agenda were noted:</p> <ul style="list-style-type: none"> • Wilton Town Team minutes • Wiltshire Clinical Commissioning Group • HealthWatch Wiltshire
11	<p><u>Youth</u></p> <p>The Local Youth Network Management Group Record dated 23 November 2016 was noted with the following recommendation agreed by the Area Board:</p> <p>Decision</p> <ul style="list-style-type: none"> • That £5,000 be allocated towards costs associated to run the Monday evening youth offer at Nadder Centre in 2017. With costs likely to include transport, gym memberships, room hire, food ingredients and instructor charges.
12	<p><u>Nadder Centre</u></p> <p>The Chairman presented a written update on the progress of the Nadder Centre since the last meeting.</p> <p>Decision</p> <ul style="list-style-type: none"> • The Area Board noted the written update. <p>Concerns were raised at the high rates that the Nadder Centre was quoting for local groups to hire rooms, it was felt that this was discouraging groups such as the cadets from using the centre. It was agreed that the Community Engagement Manager would look into this issue.</p> <p>A question was raised as to the Campus Delivery Programme vision statement, it was agreed that the Democratic Services Officer would follow this up.</p>
13	<p><u>Community Area Transport Group (CATG) Update</u></p> <p>The Community Area Transport Group (CATG) notes dated 23 November 2016 were noted with the following recommendations agreed by the Area Board:</p> <ul style="list-style-type: none"> • Issue 4790 – New footpath, Causeway Road, Broad Chalke <p>Members voted in meeting to agree 50% contribution (£1,000) for</p>

	<p>survey on condition that this is matched by Broad Chalke PC (£1,000).</p> <ul style="list-style-type: none"> • Issue 4902 – Request for SLOW markings or a pinch point, Road between B3089 & A303 <p>The group agreed to fund two signs subject to the PC contributing £125 (25%). PC confirmed that they would fund the £125.</p>
14	<p><u>Area Board Funding</u></p> <p>The Board considered four applications for funding from the Community Area Grants Scheme for 2016/17, as detailed on the agenda:</p> <p>Decision Zeals Parish Council awarded £872.50 for new rights of way circular walks and Monarchs Way notice board, subject to a full list of walks to be produced.</p> <p>Decision Zeals Parish Council awarded £916.67 for Zeals Green Pastures Recreational Grounds new secure storage container for floodlights.</p> <p>Decision Kilmington & Stourton Cricket Club awarded £5,000 for refurbishment of practice and match facilities at KSCC, subject a parish council contribution and that any under spend be returned to the Area Board.</p> <p>Decision TISBUS awarded £960 for new TISBUS website, subject to the website containing web links to other bus websites.</p> <p>Decision Fovant Village Hall awarded £2,144 for village hall kitchen refurbishment, subject to the grant application being received by the Area Board and that the application fully meets the grant criteria.</p> <p>Decision The Area Board agreed that a £620 under spend from a grant allocated to the Chalk Valley Sports Centre in September 2016 for new flooring could be used to purchase new chairs as the existing chairs were damaging the</p>

	new flooring.
15	<u>Close</u> The next meeting of the South west Wiltshire Area Board will be held on Wednesday 1 February 2017 at the Grove Buildings, Mere.

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SWW Area Board Report, February 1st 2016

The service has been combined for 10 months and has achieved some significant results:

- Delivery of 6,254 free Safe and Well visits, taking home fire safety advice to people's homes and fitting free smoke detectors where appropriate.
- Fire safety education delivered to 8,982 Key Stage 1 and Key Stage 2 students.
- Continued support of the SafeWise centres in Bournemouth and Weymouth, contributing to the education of 6,349 young people.
- A site secured at Wroughton for the development of a new SafeWise centre to serve the communities of Swindon and Wiltshire – due to open in 2018.
- Seven Salamander courses held in Wiltshire and Swindon to deliver positive outcomes for young people, including clients of JobCentre Plus.
- Roll-out of the Alzheimer's Society 'Dementia Friends' training to operational crews.
- Delivery of 43 Safe Drive Stay Alive roadshows for schools and colleges, impacting on around 10,500 students.
- Contact with over 1,000 businesses to educate them on their fire safety responsibilities.
- Purchase of four replacement fire engines for this financial year, and an order placed for two replacement aerial ladder platforms.

Incidents:

November

Category	Wilton	Tisbury	Mere
False Alarm	1	3	2
Fire	1	1	4
Co-responding	N/A	4	4
Special Service	1	2	0
Total	3	10	10

Incidents of note include a significant RTC at Berwick St John.

December

Category	Wilton	Tisbury	Mere
False Alarm	6	3	4
Fire	2	3	0
Co-responding	N/A	1	10

Special Service	1	5	0
Total	9	12	14

Incidents of note include assisting the ambulance with an individual that had fallen from height and a fire at a primary school.

The board have taken particular interest in Co-responding, especially since the changes could have a significant impact on local availability. Because of this I have included the Co-responding incidents on their own. December was quite busy in Mere for Co-responding, including 4 incidents on Christmas Eve.

Availability of RDS appliances;

November	Appliance	Day (06:00 - 18:00)	Night (18:00 - 06:00)	Total
% Available	KT32P1 Wilton	86.11	84.65	85.38
% Available	KT33P1 Tisbury	44.74	96.04	70.42
% Available	KT34P1 Mere	78.26	98.19	88.23

December	Appliance	Day (06:00 - 18:00)	Night (18:00 - 06:00)	Total
% Available	KT32P1 Wilton	77.96	87.63	82.8
% Available	KT33P1 Tisbury	49.66	93.62	71.64
% Available	KT34P1 Mere	62.77	88.10	75.44

The “Difficult Hours” for On-Call cover tends to be 0700 to 1800hrs weekdays, and weekends from 1800hrs Friday until 1800 hours Sunday.

The recruits from the advertising campaign will be working their way through the system and will eventually start to have an impact on the availability.

Tisbury currently has 3 applicants going through the process as well.

Community Contact Work

Safe and Well Advisor is being appointed to cover this area. Currently Natash Viljoen is covering here and Warminster. Please contact her, natasha.viljoen@dwfire.org.uk to arrange for her to talk to your group or an individual visit.

A Safe and Well visit is available and is **FREE** and normally last about one hour covering topics such as:

- Using electricity safely



- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support you may need if necessary

If you have thatch property, are living alone, have a young family, are over 65 or a smoker please get in contact with us. We want to help make you safer in your own home. If you or someone you know has mobility or sight and hearing impairments please suggest a Safe and Well visit.

Visit <http://www.dwfire.org.uk/news/new-name-new-contact-details-same-service/> to book one.

Jason Moncrieff

District Commander Warminster, Mere & Tisbury

Email: jason.moncrieff@dwfire.org.uk

Tel: 01722 691249 | Mobile: 07774 413935

Tom Brolan

District Commander Salisbury & Wilton

Email: brolant@dwfire.org.uk

[Tel: 01722 691245](tel:01722691245) | Mobile:



Area Board Update - January 2017

Healthwatch Wiltshire is a local independent organisation which exists to speak up for people on health and care. If you have used a service recently then we would like to hear from you. We use what people tell us when we meet with the commissioners and providers of services to make sure that they take account of your views and experiences.

Listening to children and young people

What better way to find out what children and young people think about health and care services than by inviting them to speak to a specially trained ‘young listener’? During 2016 Healthwatch Wiltshire worked with Youth Action Wiltshire on this innovative approach to engagement. A team of Young Listeners were supported to find out about what it is like to be a young carer, live with a special educational need, or with mental ill-health. We plan to build on the work with the Young Listeners in 2017 looking specifically at mental health and school health services. Find out more here:

www.healthwatchwiltshire.co.uk/project/young-listeners/

The first ever Wiltshire Youth Summit is taking place in February. It is being planned and delivered by a team of young people working with Wiltshire Council, Healthwatch Wiltshire and Wiltshire Police, delivered in partnership with Devizes School and Wiltshire Community Foundation. Representatives are invited from all of Wiltshire’s secondary schools, special schools and colleges. It promises to be an exciting day giving delegates the opportunity to meet young people from all parts of the county, express their views on a range of issues linked to health, wellbeing, and safety and speak directly to the decision-makers.



- W I L T S H I R E -

Your Care Your Support Wiltshire (YCYSW)

Your Care Your Support Wiltshire is focused on continuous improvement. The team at Healthwatch continue to have a two-way conversation with our users. We help our community understand how to use our site, how to interact with our content and how to use the internet to solve their problems. In doing so we learn how real people approach the internet, their search for resolutions to the issues they face, and how they plan to maintain their health and independence at home. We feed this information back into our site design and content provisioning.

We have added 70 new directory entries this month, and will be adding these to pre-prepared Area Guides. New pages are coming about End of Life Care and older pages are being refreshed. The community of site users is growing, with 1000 page views on busy days, 24% of which are from users on mobile or tablet devices, 76% from desktop devices. Most of our users come from organic search, referral or direct to the site; so we might be doing more on social media during 2017.

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

www.healthwatchwiltshire.co.uk



Your local information and support site for Health and Social Care

www.yourcareyoursupportwiltshire.org.uk



**Give me
your views**

My plans for
2017-2020

Have your say on policing in Wiltshire and Swindon

A new Police and Crime Plan, charting the course for Wiltshire Police over the next four years, is proposed by Police and Crime Commissioner Angus Macpherson.

The focus is on protecting vulnerable people, working closer with partners to improve services and harnessing the power of communities against crime.

#TellAnguspcc

In order to achieve these goals and protect community policing, Mr Macpherson is proposing a rise in the police part of the council tax in April 2017. This amounts to an increase of £3.17 per year or 6p per week for the average home (Band D property).

To have your say:

- Email: pcc@wiltshire.pcc.pnn.gov.uk
- Facebook: [@WiltshireandSwindonPCC](https://www.facebook.com/WiltshireandSwindonPCC)
- Twitter: [@PCCWiltsSwindon](https://twitter.com/PCCWiltsSwindon)
- Write to: OPCC London Road, Devizes, Wiltshire, SN10 2RD
- Complete the feedback form at www.wiltshire-pcc.gov.uk/transparency

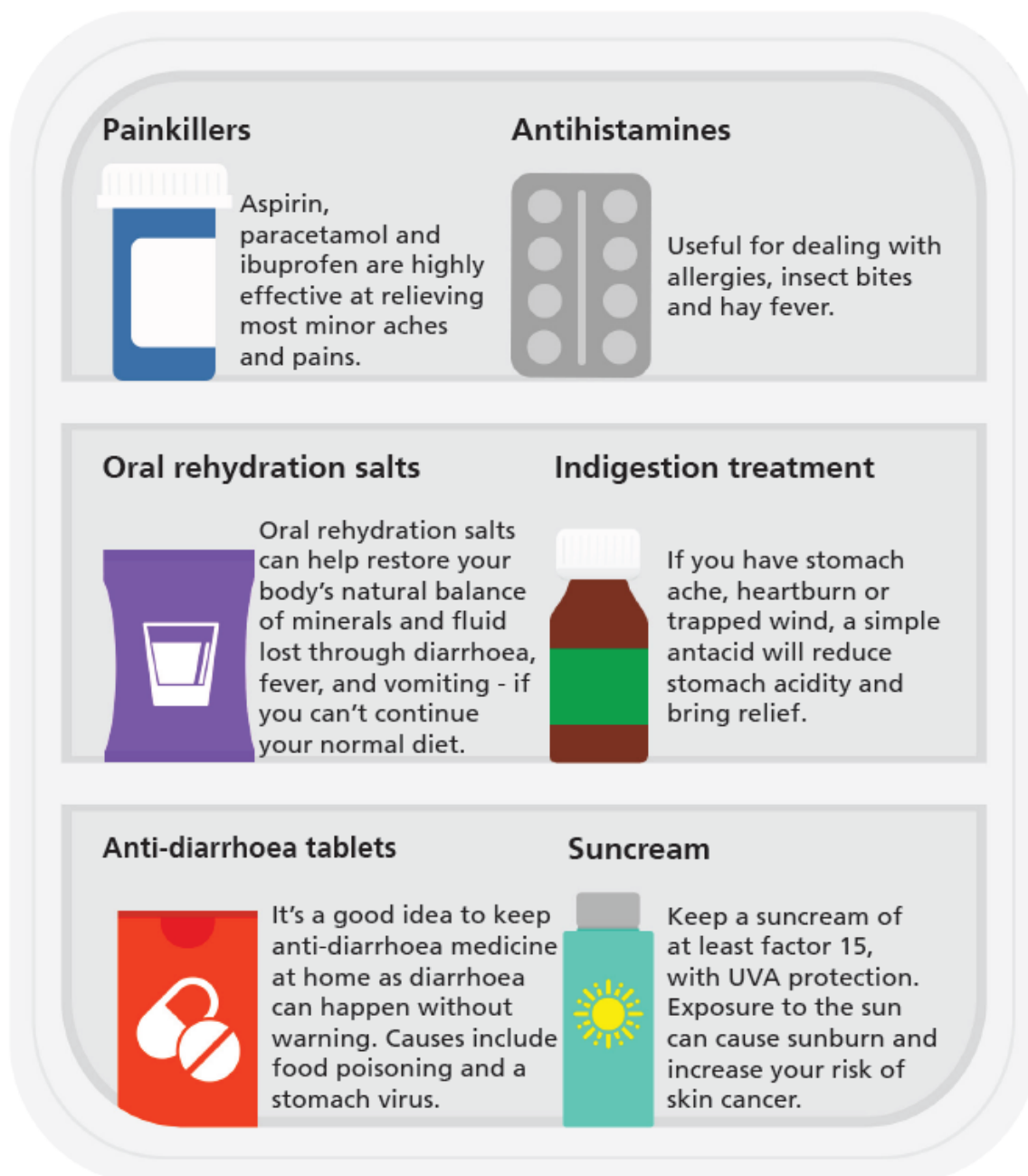
December 2016







Staying Healthy this winter

NHS Wiltshire CCG is urging people to keep warm and well this winter, especially as the nights are starting to draw in and the temperature is dropping.

The cold can have serious consequences as it can increase the risk of strokes and heart attacks as well as causing people to catch colds and flu. Wrapping up warm, keeping the heating turned up, making sure you have enough winter food supplies and keeping a well-stocked medical cabinet in case you do catch a cold or flu are all sensible steps to take.

What to keep in your medicine cabinet



Painkillers  Aspirin, paracetamol and ibuprofen are highly effective at relieving most minor aches and pains.	Antihistamines  Useful for dealing with allergies, insect bites and hay fever.
Oral rehydration salts  Oral rehydration salts can help restore your body's natural balance of minerals and fluid lost through diarrhoea, fever, and vomiting - if you can't continue your normal diet.	Indigestion treatment  If you have stomach ache, heartburn or trapped wind, a simple antacid will reduce stomach acidity and bring relief.
Anti-diarrhoea tablets  It's a good idea to keep anti-diarrhoea medicine at home as diarrhoea can happen without warning. Causes include food poisoning and a stomach virus.	Suncream  Keep a suncream of at least factor 15, with UVA protection. Exposure to the sun can cause sunburn and increase your risk of skin cancer.

In Wiltshire, there are numerous ways to get healthcare advice and treatment. Consider all the options available to help you make the right decision about where to go if you need treatment.



NHS 111: free non-emergency number | trained call handlers will listen to your symptoms and direct you to the best medical care for you | 24 hours a day, 365 days a year

NHS Choices: UK's biggest health website | 24 hours a day, 365 days a year | www.nhs.uk | for information specifically for Wiltshire, visit: www.yourcareyoursupportwiltshire.org.uk

GP out of hours: 6.30pm - 8am on weekdays and all day at weekends/bank holidays | call your GP to access the service | call 111 if you urgently need medical help, but it's not life-threatening

Minor Injuries Unit (MIU): treat minor injuries that are not life-threatening e.g. cuts, bites and simple fractures | Trowbridge x-ray: 9am - 1.30pm and 2pm - 5pm | Chippenham x-ray: 9am - 12.30pm and 1pm - 5pm

Pharmacist: experts in medicines | advice on common ailments | potential alternative to a GP visit | opening hours vary, for your local hours visit: bit.ly/YourPharmacy

GP: see a GP if you have a condition that can't be treated with over the counter medication or advice from a pharmacist | for your local GP details visit: bit.ly/My_GP

A&E: for genuine life-threatening emergencies only | 24 hours a day, 365 days a year

Minutes of the Wilton Town Team meeting held on Thursday 17th November 2016 at 7.00pm in the Council Chamber

Present:

Wilts Cllr Peter Edge (Chairman), **PE**
Cllr Phil Matthews (Town Council) **PM**
David Parker (Editor, Valley News), **DP**
Mark Pountain (Chairman Wilton CLT), **MP**
John Goddard (Old St Mary's Church project) **JG**
Gary Nunn (Community Events), **GN**
Rev'd Mark Wood (Rector, Parish Church) **MW**
Zoe Cupit (Wilton Town Coordinator, minute taker) **ZC**
Sue Van Leest (Our Wilton) SvL

Apologies: Andy Kinsey, David Corp, Stephen Harris, Jonathan Greening, Andy Rhind - Tutt

1. **Chairman's Welcome and apologies** - Peter Edge welcomed all to the meeting. Apologies received were noted as above
2. **Approval of the minutes of the previous meeting held in October** these were approved as a correct record.
3. **Matters arising**
 - i. **ZC** would like to discuss a piece going in the December edition of the Valley News
4. **Updates**
 - i. **Community Bus** - **DP** to put proposed Business Plan to the Area Board 7th December.
 - ii. **Town Trail** – **JG** completed the brochure, adding a Children's quiz. Shown to Wilton House who would be happy to sell it in the shop for £1.00 which more than covers the 30p cost of producing. The profit should go back into a Community Charity. **JG** has a printing quote from Harnham Press £677.00 for 1,000 up to £1443 for 5,000. **JG** would like to launch the brochure at the Christmas Lights event Monday 5th December, giving out free copies. The Town Team approved the brochure and will ask the Business Chamber to pay for the printing of 5,000 copies. The Town Team will also ask the Business Chamber to pay for the Trail Markers up to the value of the £3,000 grant.
DP disappointed at not being consulted on the quote for the Noticeboards and Fingerposts. The £13,000 quote includes two heritage maps and up to 8 fingerboards + installation and the printing of the brochure. **DP** frustrated at not seeing three quotes and design drawings
DP resigned and left the meeting.

MP suggested a final viewing of all the details, quotes and reference pictures at the next meeting the Town Team Meeting. If all agreed the process will move forward. **MP** proposed, **SvL** seconded.

Record a vote of thanks to **DP** and **JG** for their work on the brochure

- iii. Benchmarking - Recommend not carrying out this year but will prepare and plan for the next .
- iv. Christmas Tree Lights – **GN** has posters for the event and has been working from last years 'to do' list. **SvL** asked if Lord Pembroke had been invited, **PM** to ask mayor to invite him. MW has produced the running order leaflet which DP offered to print 500 copies.
- v. Gateway signs – **PE** had an update from Andy Rhind –Tutt . Surveyors have measured and are obtaining price and Amberol are sending quotes for self watering planters.
- vi. **JG** The Oral History project is still moving forward and are taking advice from the Cathedral. The Salisbury Arts Trail is not taking place next year, **JG** suggested Wilton do their own
- vii. Policing – Has Katherine Purves written to Angus McPherson regarding a representative attending Town Team Meetings?

5. Brief Updates from member bodies

a. **PM** (Town Council) obtaining quotes for children play equipment and adults gym equipment. Looking at resurfacing the Tennis Courts. Wiltshire Council currently setting budgets for next year.

b. **SvL** (Our Wilton) – reported that she had been to Wiltshire Assembly which was focussed on Housing. Clearly still a need to address the issue of Affordable Housing in the Country. **SvL** gave an update on the Veterans accommodation which should start to be built in the New Year. Fundraising by selling Our Wilton Christmas Cards, Christmas Ribbons and the Charity Ball at Wilton House. Wiltshire Wildlife came to visit with the view to delivering a natural heritage project across the whole community. Steven Harris to work with **SvL** and **ZC** to look at engagement and participation of young people with a view to deliver an offer in the enterprise hub.

c. **JG** (Old St Mary's Church Project) nothing to report

d. **Rev'd MW** (Parish Church) Very Pleased with the Remembrance Service and the different strands of the community coming together.
12 businesses are taking part in the Christmas Window Display competition

The Bemerton Flower Festival are celebrating their 40th anniversary 14th -16th July 2017. No theme yet. Would like to include all the churches in the celebrations.

e. **MP** (Wilton Community Land Trust) The next CLT meeting is Monday 21st November. The CLT have been invited to the National Land Trust Meeting , hope to attend. **MP** has been in contact with a Bristol Based company looking at Affordable Housing. CLT to meet with **SvL** to discuss the plans and funding opportunities for the Enterprise Hub, date tbc.

ZC has produced a flyer to hand out at the Christmas Lights Event. The CLT and Our Wilton will be at the event handing out balloons. An advertisement will be in the December addition of Valley news giving an update of activities. **ZC** has been in talks with Forest Forge and bringing their production of The Elves and the Shoemaker to the community centre. This should be confirmed early next week. The Chairman of the Wiltshire Community Land Trust has been invited for a site visit date tbc.

f. **GN** – There is a free computer training session at the Community Centre starts 5th January, every 1st and 3rd Thursdays.

f. **Stephen Harris**, Community Engagement Manager (South West Wiltshire)

6. Any Other Business

7. Date of next meeting

Thursday 19th January 2017

7.00pm in the Town Council Chamber.

Local Health and Wellbeing Group Record

Area	South West Wiltshire Health and Wellbeing Group				
Date	14/12/16	Times	1 - 2.30pm	Venue	Nadder Centre, Tisbury
Present	Sue Wight (Age UK), Tim Mason (Alzheimer's Society), Zoe Young (Wiltshire Council, Resident Engagement), Val O'Keefe (H&WB Champion), Barbara Hewitt (Safe Places volunteer), Ann-Marie Deane (H&WB Champion), Andy Hall (Fovant GP/CCG rep), Cllr Jose Green (Wiltshire Councillor, Chair), Tom Ward (Wiltshire Council, Public Health Specialist), Ceri Williams (Wiltshire Council, Head of Prevention of Harm), Olly Spence (Wiltshire Council, Community Commissioner Adult Care Team), Ruth Taylor (Adult Care Co-ordinator), Steve Harris (Wiltshire Council, Community Engagement Manager).				
Apologies	Danielle Brignall (Wiltshire Council, Health Trainer) Healthwatch Wiltshire				
Agenda Items					
1	Welcome and Introductions/Apologies				
2	Draft terms of reference				
3	Hospital admissions attributable to alcohol usage				
4	Health and Wellbeing Champions				
5	Priorities and suggested projects from the 'Our Community Matters' event held on 16 November 2016				
6	Non-attendance of appointments				
7	AOB				
Decisions/Actions					
1	The Health and Wellbeing Group is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate well-being across the community area. People and organisations living and working in the community play a direct role in setting the agenda for this group.				
2	Group recommended draft terms of reference to Area Board for approval, subject to member list being amended.				
3	<p>Presentation delivered by Ceri Williams/Tom Ward. Steve to circulate presentation slides to members. Ceri/Tom to meet with Steve to agree further actions. Group agreed that Wilton should be main focus as statistics point to a particular issue in that community area, but intervention measures are likely to be relevant across the three community areas. Actions suggested for consideration: Positive messaging around alcohol usage. Increase awareness around issue and support available. Education around links with other conditions such as dementia. Further local research, consider local factors. Work with local businesses/groups. Training for professionals in other fields e.g. mental health workers.</p>				

4	Local activities/groups directory to be circulated once completed in new year. Directory will also be used to identify where there are gaps in local delivery and highlight what is required in future.
5	Ann-Marie Deane proposed promotion of Neighbourhood Watch schemes. Tim Mason proposed that the Area Board register as a Dementia Action Alliance, with the Health and Wellbeing Group tracking progress. This will help to join up other local initiatives (e.g. Safe Places, raising dementia awareness and promoting local groups) and also help to address the priorities raised through the recent 'Our Community Matters' event. Group agreed it is also important to promote actions that cut across age groups and different agenda themes.
6	
7	
Recommendations to Area Board	
1	The H&WB Group recommends to the South West Wiltshire Area Board that the draft terms of reference are approved.
2	The H&WB Group recommends to the South West Wiltshire Area Board that an application be made to create a Dementia Action Alliance, with the work monitored by the H&WB Group.

South West Wiltshire Health and Wellbeing Group

Terms of Reference

1. Purpose

Definition of a Health and Wellbeing Group (HWG)

The Health and Wellbeing Group is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate well-being across the community area. People and organisations living and working in the community play a direct role in setting the agenda for this group.

The HWG will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for activities should be deployed.

2. Membership

The Health and Wellbeing Groups will include representatives of:

- Members of the Community Area Board,
- Health and Wellbeing Champion(s)
- People from the community,
- Town and Parish Councils,
- Health and social care commissioners,
- Community and voluntary organisations and groups,
- Community transport providers,
- Police,
- Fire and rescue services,
- GP Practices,
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of older people.

All representatives must be subject to appropriate safeguarding requirements.

The participation and involvement of people

People living in the community must play a central role in all aspects of the Health and Wellbeing Group including the design, development, delivery and review of the local activities.

The Health and Wellbeing Group is encouraged to use a variety of methods to ensure people participate and are involved in decision-making processes. Existing groups may provide a useful forum for involving people, although the decision to retain these groups is for local determination.

The Health and Wellbeing Group must ensure that consultation with people is representative and takes into account the views and needs of under-represented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

Roles of all members of the Health and Wellbeing Groups

All members will be required to:

- Take an active part in the development of the Health and Wellbeing Group and its aims.

- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the Health and Wellbeing Group relevant to their organisation/ stakeholders/sector.
- Contribute any information that may have a bearing on activities for older people and ensure that this is shared with the Health and Wellbeing Group.
- Champion the voice and influence of people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the Health and Wellbeing Groups activities.
- Respect all members of the Health and Wellbeing Group and invited representatives.
- Work to improve outcomes for people and ensure high quality safeguarding practice.

3. Structure

The Health and Wellbeing Group should come together on a quarterly basis, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the Health and Wellbeing Groups activities. The Chair of the group will be decided locally and could be any member of the Group. The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of:

- The Chairperson
- Health and Wellbeing Champion(s)
- Community Engagement Manager
- Commissioning representative

The appointment of Councillors (excluding officers) to Health and Wellbeing Groups will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required, the Chairperson and Community Engagement Manager may appoint additional people to the management group if it is felt there involvement would be important for the function of the group.

Alternative people can represent people at the management group, however, it is preferred that the same representative attends if possible to ensure consistency of membership.

4. Responsibilities of the Health and Wellbeing Group

Key responsibilities for the Health and Wellbeing Group include:

- Awarding grants that support the priorities identified in the local Joint Strategic Needs Assessment (JSNA).
- Ensuring that any grants and activities take into account any applicable safeguarding implications.
- Making recommendations to the Community Area Board on how priorities for funding should be determined (to include evaluating opportunities for applying for grants)
- Monitoring and reporting on the quality and effectiveness of local activities and grants.
- Based on the JSAs, local intelligence and Area Board priorities coordinating joint working to deliver these objectives.

- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

5. Funding

Area Boards will have an annual revenue budget allocated to them. The Health and Wellbeing group will advise the Area Board on how these funds should be allocated. The Health and Wellbeing Group will be able to bid, apply for funding from other sources and would also be expected to feedback to commissioners on priorities for the Countywide contracts.

6. Media Relations

Members of the Health and Wellbeing Group may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the Health and Wellbeing Group should be agreed with between the Health and Wellbeing Group and Chairperson of the Community Area Board.

7. Review

These terms of reference are subject to change and should be reviewed by the Cabinet Member for Adult Care and Health on an annual basis.

Nadder Centre Board Record

Area	South West Wiltshire Nadder Centre Board				
Date	16/1/17	Times	6-7.30pm	Venue	Nadder Centre, Tisbury
Present	Cllr Tony Deane (Chair), Richard Beattie, Peter Smart, Clare Barham, Sally Naish, Felicity Corp, David Wood, Steve Harris				
Apologies	Simon Davison, Liz Coyle-Camp, David Lacey, Cllr Bridget Wayman				
Agenda Items					
1	Welcome and Apologies				
2	Notes/actions from meeting held on 19.12.16				
3	Service updates				
4	Vision statement				
5	Public arts projects				
6	The Enterprise Centre update				
7	Tisbus update				
8	Café update				
9	Tisbury History Society and Cadets update				
10	Monday evening youth offer				
11	Official opening on 2 March 2017				
12	Community event day on 3 June 2017				
13	Community engagement update				
14	AOB				
Decisions/key information					
1					
2	<p>ACTION - SH to liaise with Elizabeth Young re. exploring possibility of University of the Third Age.</p> <p>RB and PS had emailed suggested amendments to previous meeting notes. It was agreed that the group would make more formal decisions as required in future in order to add greater clarity to meeting notes.</p> <p>CB raised concern that Tisbury Pre-School have not yet received services bill despite chasing. ACTION – TD to chase re. bill.</p>				
3	<p>Gym membership now stands at 350.</p> <p>Library - 1348 visitors in November 2016, which is up 193% from 459 in 2015. 1241 visitors in Dec 2016. 55 new members joined the library in November 2016 (1 person joined in Nov 2015) with another 20 new members joining in December 2016. Over 1000 people now have Wiltshire library cards registered with Tisbury as their home branch (1038 as of Dec 2016). 1408 items were issued by the library in November 2016 (up 87% on the previous year).</p> <p>FC reported that extra session has been added on Wednesday afternoons 2-5pm, so there will now be volunteers in the library on every weekday afternoon.</p>				

	<p>The changes will take effect from 1st February 2017.</p> <p>SN reported library website still showing old centre. ACTION – SH to contact libraries.</p> <p>SH gave update on prospective tenant for first floor. Change of use planning application has been submitted; planning outcome deadline expected 14 Feb. Discussions ongoing with Estates to consider requirements. Occupancy currently expected late February/early March depending on progress.</p> <p>Group agreed strong objection to the upstairs space being leased to any occupier whose operations do not promote the aims and objectives set out in the Vision Statement and there should be a request to have a cost benefit analysis of letting the space.</p> <p>ACTION – Area Board to consider formal resolution to object to proposed use of first floor space, losing the opportunity to provide educational training according to the original vision, and request cost benefit analysis of letting space.</p> <p>PS raised concern that any letting of space could be contrary to wider markets initiative/act.</p> <p>FC reported the old library in village centre remains in control of Reading Room Trust.</p> <p>PS suggested roadside banners should be moved from current locations, other members agreed. ACTION – SH to move banners.</p>
4	<p>TD advised that Area Board will consider adoption of modified version at next meeting on 1.2.16. ACTION – Area Board to consider adoption of updated Nadder Centre Purpose, Vision, and Guiding Principles Paper.</p>
5	<p>SH advised that estimate of £250-300 given by FM to design hanging system for art exhibition space. Also advised that installation should take less than a month to complete.</p> <p>PS asked what art would be displayed first.</p> <p>ACTION – Area Board to consider proposal for £3,000 to be ring-fenced for installation of art display area within the Nadder Centre, including costs for design.</p> <p>TD advised public art project funding to be considered at Area Board meeting on 1 February 2017. Waiting for draft brief from arts officer. ACTION – SH to chase up.</p> <p>ACTION – Area Board to consider proposal for £5,000 to be committed for public art project, matching the £5,000 currently available as a result of the Hindon Lane development.</p>
6	<p>SH advised two new ‘work space’ packages have been introduced to meet demand for unique and flexible working options from local business people. Unit</p>

	<p>3 has been designated as a 'shared' office space. Hot Desking has also been facilitated to meet customer need for ad hoc or infrequent working space. New advertising campaign took place last week, mainly targeting local groups/forums through social media.</p>
7	<p>SH advised Tibus service has now started on Fridays. Also running monthly events from January till April 2017. Details are available on flyer by front desk.</p>
8	<p>SH advised revised opening date 6 February 2017, soft opening with offer increasing as demand picks up. Banker's reference now received, planning issue resolved and contract being finalised.</p>
9	<p>SN read statement from Tisbury History Society.</p> <p>Board members proposed that History Society should be offered 7 year lease with 5 year rent protection, consisting of 3 years at agreed rate plus 2 years agreed rate plus inflation.</p> <p>ACTION – Area Board to consider proposal that Tisbury History Society should be offered 7 year lease with 5 year rent protection, consisting of 3 years at agreed rate plus 2 years agreed rate plus inflation.</p> <p>FC reported that Cadets are now using the Victoria Hall.</p> <p>SH updated that the Cadets have the costs for a flexible package of room options that will work for their occupancy of the Nadder Centre. Their central estates team are discussing this offer with local representatives and Wiltshire Council awaits the outcome of those discussions.</p>
10	<p>SH reported that new Monday evening youth offer started on 9 January 2017. Seeds4Success co-ordinating delivery, which will offer a choice of various activities within the centre to young people who attend. Transport also being provided. Area Board have allocated £5,000 from youth project and Tisbury PC has agreed their contribution will be re-aligned to support the joined up approach.</p>
11	<p>SH reported official opening planned for 2 March 2017 from 3.30-5.30pm. There will be various activities available within the centre for children/adults to try. Baroness Jane Scott will officially open the building. Community groups being encouraged to take part. Personalised invitation will be sent out to key representatives but event will open to general public.</p>
12	<p>TD has met with Pat Ost and proposed formation of planning committee. Proposed - Isobel Scott-Clarke, David Lacey, Pat Ost, Mark Hayter. TD asked for suggestions for additional committee members:</p> <p>Olly at The Boot, Jason from the football club, Jon and Janet Amos, Ralph Arliss, Sarah Wright from Charlton. ACTION – TD/SH to chase up.</p> <p>TD explained that the proposal was for there to be things for children/families to see on the King George V playing field during the daytime. In evening, charity dinner (£30 per head) for 200-250 people. Dinner in sports hall, bar and dancing in Nadder Hall. All to take place on 3 June 2017. Further funds to be raised through auction of promises. Suggestions offered for auction prizes; Chalke</p>

	<p>Valley History Festival, Hatch House, Beckford Arms. ACTION – planning committee to explore when formed.</p> <p>First planning committee meeting to take place on Tuesday 7th Feb, 7pm at the Nadder Centre.</p>
13	<p>SH updated that first Moviola night took place on 13 January 2017. Good feedback received from the group members and attendees.</p>
14	<p>TD advised membership map provided by Craig Angel; majority in Tisbury with particular clutches in Hindon, Chilmark and Fovant. TD proposed local members suggest local representatives. ACTION – SH to invite local Wiltshire Councillors to propose local representatives to join Nadder Centre Board.</p> <p>SN requested a bigger community noticeboard and proposed librarians could help to maintain. Group agreed that larger noticeboard should be put in.</p> <p>ACTION – Area Board to consider proposal to recommend larger community noticeboard should replace existing board to enable more advertising for local groups and events.</p> <p>DL suggested computer courses. ACTION – SH to contact local digital literacy champion.</p> <p>Next meeting 20 February 2017.</p>
Recommendations to Area Board	
1	<p>Consider formal resolution to object to proposed use of first floor space, losing the opportunity to provide educational training according to the original vision, and request cost benefit analysis of letting space.</p>
2	<p>Adopt updated Nadder Centre Purpose, Vision, and Guiding Principles Paper.</p>
3	<p>£3,000 to be ring-fenced for installation of art display area within the Nadder Centre, including costs for design.</p> <p>£5,000 to be committed for public art project, matching the £5,000 currently available as a result of the Hindon Lane development.</p>
4	<p>Tisbury History Society to be offered 7 year lease with 5 year rent protection, consisting of 3 years at agreed rate plus 2 years agreed rate plus inflation.</p>
5	<p>Larger community noticeboard should replace existing board to enable more advertising for local groups and events.</p>

Area Board Projects and Councillor Led Initiatives Application Form 2016/2017

To be completed by the Wiltshire Councillor leading on the project

Please ensure that you have read the Funding Criteria before completing this form

PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1. Contact Details

Area Board Name	South West Wiltshire		
Your Name	Tony Deane		
Contact number		e-mail	Tony.deane@wiltshire.gov.uk

2. The project

Project Title/Name	Art exhibition space in the Nadder Centre		
Please tell us about the project /activity you want to organise/deliver and why? <i>Important: This section is limited to 900 characters only (inclusive of spaces).</i>	<p>The Nadder Centre Board have proposed using wall space within the Nadder Centre to install an art exhibition area, which can be used to promote the work of local artists and groups, including the work of children and young people. Such an area has already been created in Five Rivers Health and Wellbeing Centre in Salisbury. The Area Board will consider whether any cost will be associated with the hire of this space in due course if funding is agreed. The aim is to promote and support local artists and groups in the area and showcase what the local area has to offer to visitors at the Nadder Centre. The exhibition space will also be used to link in and support local arts promotion, such as through the Wylve Valley Arts Trail.</p> <p>The cost of installing the area in Salisbury was approximately £5,500. It is anticipated that the area in Tisbury will be cheaper due to being on a smaller scale. The Council's building contractor will be used to both design and deliver the work. An estimate of £250-300 has been given for the design work. It is proposed that £3,000 is ring-fenced for the delivery of this project, with any remaining funds being returned to the Area Board's budget.</p>		
Where is this project taking place?	The Nadder Centre in Tisbury.		
When will the project take place?	Wiltshire Council's Facilities Management team have advised that design and build should take approximately one month from funding being agreed.		
What evidence is there that this project/activity needs to take place/be funded by the area board?	This project directly meets the culture priorities agreed at the recent 'Our Community Matters' conference (see below). Feedback has also been received from users of the Nadder Centre that the foyer area is quite bland in its present form and more could be done to engage with users.		

How will the local community benefit?	The Nadder Centre is a new community facility in South West Wiltshire and since opening in August 2016 it has seen a sharp rise in the number of visitors and those accessing services within the building. This provides a unique opportunity for local artists/groups to promote/showcase their art work and for the local community to engage/participate in this work.		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief			
Does this project link to the Community Plan or local priorities? (if so, please provide details)	This project potentially supports all of the priorities agreed for Culture at the 'Our Community Matters' conference on 16 November 2016: <ul style="list-style-type: none"> - Affordable access to cultural activities. - Diversity and social inclusion. - Participation in arts, crafts and culture. 		
Is this project supported by the Local Youth Network or Community Area Transport Group? (if it relates to young people or highways and transport	The Local Youth Network has been updated on progress with this project proposal and young people would be one of the key target groups to benefit from the scheme.		
What is the desired outcome/s of this project? Installation of art exhibition system			
Who will be responsible for managing this project? The Community Engagement Manager/Nadder Centre Board will monitor progress and work with Nadder Centre staff to agree arrangements for how the space will be operated.			
3. Funding			
What will be the total cost of the project?	£3,000 to be ring-fenced		
How much funding are you applying for? Please note that only capital funding is available	£3,000 to be ring-fenced, any remaining funds to be returned to the Area Board budget.		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
		0	
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)			
4. Declaration – I confirm that...			
<input type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified <input type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			

Name: Tony Deane	Date: 23/1/2017
Position in organisation: Wiltshire Councillors	
Please return your completed application to the appropriate Area Board Locality Team (see section 3)	

Area Board Projects and Councillor Led Initiatives Application Form 2016/2017

To be completed by the Wiltshire Councillor leading on the project

Please ensure that you have read the Funding Criteria before completing this form

PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1. Contact Details

Area Board Name	South West Wiltshire		
Your Name	Tony Deane		
Contact number		e-mail	Tony.deane@wiltshire.gov.uk

2. The project

Project Title/Name	Public art in Tisbury		
Please tell us about the project /activity you want to organise/deliver and why? <i>Important: This section is limited to 900 characters only (inclusive of spaces).</i>	<p>As a result of the recent development on Hindon Lane in Tisbury, £5,000 has been made available specifically to complete a public arts project in the area. The Nadder Centre Board has proposed that this funding could be used to produce a piece of artwork that would eventually be put on permanent display at the Nadder Centre in Tisbury. A key requirement for the prospective artist would be to carry out a series of workshops to involve local members of the community, particularly children and young people, in helping to shape the final piece produced.</p> <p>After conducting research into running such schemes it is felt that a minimum budget of £15-20,000 is required to make such a project financially viable. It is proposed that £5,000 is allocated by the Area Board, with the remaining funding being sought from local donations.</p> <p>The Wylve Valley Arts Trail has agreed to share the design brief with all of its registered artists, to give local artists the chance to engage in this project.</p>		
Where is this project taking place?	In and around Tisbury.		
When will the project take place?	The draft brief for the prospective artist is due to be completed in January 2017. It is anticipated that delivery of the project could take up to a year.		
What evidence is there that this project/activity needs to take place/be funded by the area board?	This project directly meets the culture priorities agreed at the recent 'Our Community Matters' conference (see below). Feedback has also been received from users of the Nadder Centre that the foyer area is quite bland in its present form and more could be done to engage with users.		

How will the local community benefit?	The Nadder Centre is a new community facility in South West Wiltshire and since opening in August 2016 it has seen a sharp rise in the number of visitors and those accessing services within the building. This project seeks to continue to raise the profile of what facilities are available to the local community by involving them in the process of producing a piece of art to commemorate the new building.		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief			
Does this project link to the Community Plan or local priorities? (if so, please provide details)	This project potentially supports all of the priorities agreed for Culture at the 'Our Community Matters' conference on 16 November 2016: <ul style="list-style-type: none"> - Affordable access to cultural activities. - Diversity and social inclusion. - Participation in arts, crafts and culture. 		
Is this project supported by the Local Youth Network or Community Area Transport Group? (if it relates to young people or highways and transport	The Local Youth Network has been updated on progress with this project proposal and young people would be one of the key target groups to benefit from the scheme.		
What is the desired outcome/s of this project? Involvement of local community members, increased usage of services at the Nadder Centre.			
Who will be responsible for managing this project? A Wiltshire Council arts officer will oversee the process, with support from the Community Engagement Manager/Nadder Centre Board.			
3. Funding			
What will be the total cost of the project?	£15-20,000 anticipated		
How much funding are you applying for? Please note that only capital funding is available	£5,000		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
	Local contribution as a result of development		£5,000
	Local donations	£10,000	
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)			
4. Declaration – I confirm that...			

The information on this form is correct and that any grant received will be spent on the activities specified

Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application

Name: Tony Deane

Date: 23/1/2017

Position in organisation: Wiltshire Councillors

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))

Report to	South West Wiltshire Area Board
Date of Meeting	01/02/2017
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Applicant: Fovant Village Hall Management Committee Project Title: Fovant Village Hall new kitchen View full application	£2829.50
Applicant: Mere Footpath Group Project Title: Mere Footpath group - equipment View full application	£370.33
Applicant: Mere PCC Project Title: St Michaels church toilets View full application	£1000.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2016/2017 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
2213	Fovant Village Hall Management Committee	Fovant Village Hall new kitchen	£2829.50
Project Description: Strip out old kitchen units and cooker modify plumbing and electrics as required for new units. Fit new kitchen base units sinks and wall cupboards. Fit new ovens hob unit fridge and dishwasher.			
Input from Community Engagement Manager: The applicant gave a presentation requesting a community area grant for this project at the Area Board meeting on 7 December 2016, and it was agreed in principle that the Area Board would fund £2,144 towards the project subject to the necessary information being provided. Since that meeting the costs of the project have increased and therefore this application is to consider an increased contribution of £2,829.50. This is a capital project and the applicant has committed to paying 50% of the project cost, meeting the community area grant criteria.			
Proposal That the Area Board determines the application.			

Application ID	Applicant	Project Proposal	Requested
2167	Mere Footpath Group	Mere Footpath group - equipment	£370.33
Project Description: Now that we have repaired or replaced many of the stiles in Mere we are able to			

spend more time keeping the many footpaths clear. This is supported by many walkers, do look at our facebook page. We need another piece of equipment, a petrol hedge-trimmer which would speed up our work and enable us to keep more paths clear during the growing months of the year where the incursion of plants like bramble obstruct paths and stiles. Our regular team has grown and quality secateurs and gauntlet gloves are needed for the new members.

Input from Community Engagement Manager:

Mere Footpath Group have fully engaged in the Area Board's Public Rights of Way Improvement Programme and Circular Walks initiatives.

This is a capital project and the applicant has committed to paying 50% of the project cost, meeting the community area grant criteria.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
2128	Mere PCC	St Michaels church toilets	£1000.00

Project Description:

At the western end of mere there is the library, which is also a museum, and information centre with links to Wiltshire Council. Next door is the Grove Building used by clubs and societies including the Cubs, Scouts and Guides and many meetings. Opposite is the parish Church, grade 1 listed and visited by people from all over the world. The nearest toilets are 400 metres away. It is proposed to install a disabled and an ordinary toilet in the base of the church tower. The church is usually open from dawn to dusk. The church is used increasingly for concerts and meetings as well as the church services and is very much a focal point of the town. Many visitors do of course bring trade to the shops restaurants and public houses.

Input from Community Engagement Manager:

It is intended that the toilets will be open and available to members of the general public, not just for users of the Church.

This is a capital project and the applicant has committed to paying more than 50% of the project cost, meeting the community area grant criteria.

Proposal

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

Report Author:

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Report to	South West Wiltshire Area Board
Date of Meeting	01/02/2017
Title of Report	Project funding report

Finger Post Project Funding:

South West Wiltshire Area Board ring-fenced **£5,000** on 23/3/16 for its Finger Post Funding Scheme ([see item 13](#)). At the time of writing this report there is **£1,400** remaining for this scheme.

All awards are subject to a photograph of the existing finger post and a quote for the work to be done being provided by the applicant.

Applications received for consideration at this meeting are detailed below:

Applicant	Amount requested
Tisbury Parish Council	£530

Youth and Community Transport Project Funding:

South West Wiltshire Area Board ring-fenced **£20,000** on 23/3/16 for the purchase of community transport vehicle(s) primarily to support the delivery of youth activities across South West Wiltshire ([see item 13](#)). At the time of writing this report there is **£5,732** remaining for this scheme.

Applications received for consideration at this meeting are detailed below:

Organisation	Amount requested	Project details
Wheels For Wilton	£3,000	Full details are available here . The applicant proposes to hire a bus on a pilot project scheme to determine use and number of users for a community mini-bus 17-seater and recruit volunteers to help run and support the scheme long-term. Trips will include door-to-door specific routes regular and casual trips and specific service for day centre users and outings for instance in conjunction with existing transport services e.g. Wilton Link Tibus Scouts.

Community Communications Project Funding:

South West Wiltshire Area Board ring-fenced **£5,000** on 23/3/16 to enable greater access to the internet for local communities through the improvement of local

community communications ([see item 13](#)). At the time of writing this report there is **£5,000** remaining for this scheme

Applications received for consideration at this meeting are detailed below:

Organisation	Amount requested	Project details
Berwick St John Parish Council	£620	Full details are available here . The applicant proposes to install a phone line and broadband at the village hall for use by the community as well as village events, talks, films etc.

No unpublished documents have been relied upon in the preparation of this report

Report Author:

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